

缴费办法

1. 阁下提供电邮地址，即表示同意接收日后我校发出的讯息及通知。
2. 学费请用借记卡/支票支付，支票抬头请写“**The Chinese Academy Foundation**”，背面请写上学生英文姓名，升读班级及电话号码。**支票若被银行退票，每张退票须付手续费 50 元。现金支付需多付 5 元。**
3. 全年学费一次过缴付，票面应写上当日注册之日期。**恕不接受期票。**
4. 学生若要求退学，须在 2021 年 9 月 1 日前以书面向本校申请，本校依章扣除**每位学生每班 60 元退位费**，余额将于四至六星期以支票退还。**学费不得转让或保留。若于 2021 年 9 月 1 日及以后申请退学，所交费用本校依章不予退还。也不予保留作将来学费。**
5. **2021 年 9 月 1 日开始要求转班，将收取行政费每班 50 元。**
6. 请保存已缴交之学费收据作报税用途，补发收据费用为每张 10 元。
7. **只适用于新学生:** 合资格的推荐人将获取 10 元礼品卡，唯被推荐注册之学生不可在 2021 年 9 月 1 日之前退学。本校将会以电邮通知合资格的推荐人到校务处领取该礼品卡。

Payment Terms and Conditions

1. You agree that our school may send school messages and announcements to your email address.
2. Fees should be paid by Interac / cheque made payable to “**The Chinese Academy Foundation**”. Please write down the name of the student, class registered and the telephone number on the back of the cheque. **All non-sufficient fund cheques are subject to a \$50.00 fee each. Cash payment is subject to a \$5 fee.**
3. Payment must be completed in full during registration – Cheque should be dated the date of registration. **Post-dated cheque is not accepted.**
4. If a student submits a written withdrawal request prior to September 1, 2021, fees paid will be refunded by cheque in 4-6 weeks after a deduction of \$60 withdrawal fee per student per class. Fees are non-transferable and cannot be kept for future use. **No refund will be given on and after September 1, 2021.**
5. **A Transfer Fee of \$50 will be charged for each class transfer beginning September 1, 2021.**
6. Please keep the official school fee receipt(s) for the 2021 tax return. Replacement costs \$10 per receipt.
7. **For New Student only:** In order for the referee to qualify for the \$10 gift card, the referred registered student shall not withdraw before September 1, 2021. Qualified referee will be able to collect a gift card from our office beginning October.

学费 Fees: 资料如有更改将不作另行通告 Information subject to change without prior notice

Option Class	兴趣班	学费 Fee
Adult Ballroom Dance	成人交谊舞	\$250 (\$230 for students over 60 or HKCIAC member)
Adult Cardio Aerobics	成人健康跳舞	\$190 (\$170 for students over 60 or HKCIAC member)
Adult Mandarin Conversation	成人普通话会话	\$300
Adult Martial Arts Tai Chi Fitness	成人武式太极拳健身	\$130 (\$110 for students over 60 or HKCIAC member)
Art	美术	\$480
Badminton	羽毛球	\$380 (Class B, C, D) / \$480 (Class E)
School Choir	儿童合唱团	\$180
English	英文强化	\$630
Japanese Conversation	日语会话	\$460
Karate	空手道	\$360
Korean Conversation	韩语会话	\$330
Martial Arts	武术	\$360
Mathematics Tutorial	数学补习	\$490
Table Tennis	乒乓球	\$410
Yoga	瑜伽	\$250

*本年度已注册就读本校中文班学生可优惠 10 元。\$10 discount for students registered in 2021-2022 Chinese classes in TCA.